



Thank you for inquiring about Career Conversations. I'm excited to learn more about you and determine if I can help. In order to ensure we work together well, I like to take some time upfront to understand more about your background. All personal information is kept confidential and will be treated with respect for privacy at all times.

After completing this questionnaire, our next step will be to schedule a 45-minute complimentary meeting.

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

What is your preferred for of communication? (please select one)

- Phone     Email     Text

Date of Birth: \_\_\_\_\_

Tell me about your family (Married? Kids?)

Which of the following social media platforms do you use? Please provide address when applicable:

- Facebook
- LinkedIn
- Twitter
- Instagram
- Other

How did you hear about me?



**Career Information**

Where do you currently work? \_\_\_\_\_

What is your current title? \_\_\_\_\_

Provide a brief description of the role:

How long have you been in this role? \_\_\_\_\_ How long with the company overall? \_\_\_\_\_

What would other people say is your key strength?

Do you agree? If not, what do you feel is your key strength?

What sorts of activities cause you to lose track of time? (Does not have to be work related.)

Why are you seeking a Career Conversation?

Are you currently on a "Performance Review Plan"? If yes, please provide some detail.

Have you worked with a career coach before? If yes, what did you like/dislike about that experience?

What steps have you already taken to improve or change your current career path?

What book(s) are you currently reading?

Where do you see yourself in 5 years? 10 years?

Is there anything else I should know to ensure I am able to assist you?